



**ARRLVEC**  
volunteer examiner coordinator®

**ARRL VEC, 225 Main Street, Newington, CT 06111**  
**Phone: 1-860-594-0300**  
**Web: www.arrl.org/volunteer-examiners**

## RESTOCK MATERIALS REQUEST FORM

Field-Stocked VE Team Liaisons please complete this form when any quantity of supplies are needed and submit to the ARRL VEC four weeks before the materials are required.

### FIELD-STOCKED TEAM LIAISON INFORMATION

The Field-Stocked VE Team Liaison must be officially appointed by ARRL VEC.

**Date Materials Wanted By:** \_\_\_\_\_

NAME: \_\_\_\_\_ CALL: \_\_\_\_\_

STREET ADDRESS (Not a PO Box): \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Are these supplies needed for a large session, Hamfest, or Convention? \_\_\_\_\_

### ADDITIONAL MATERIALS

<u>FORM</u>	<u>QUANTITY</u>	<u>FORM</u>	<u>QUANTITY</u>
Session Report	_____	Registration Form	_____
Candidate Roster	_____	Restock Request Form	_____
Answer Sheet	_____	RF Safety Info Sheet	_____
CSCE	_____	ARRL VEC Pencils	_____
NCVEC Form 605	_____	other _____	_____
USPS First Class Mail -- Quantity needed of Postpaid Labels and Envelopes:		_____	

## RESTOCK MATERIALS REQUEST FORM *continued*

Field-Stocked VE Team Liaisons please complete this form when any quantity of supplies are needed and submit to the ARRL VEC four weeks before the materials are required.

### EXAM BOOKLETS

<u>VERSION</u>	<u>QUANTITY</u>	<u>VERSION</u>	<u>QUANTITY</u>
2-1-2018	_____	2-7-2018	_____
2-2-2018	_____	2-8-2018	_____
2-3-2018	_____	2-9-2018	_____
2-4-2018	_____	2-10-2018	_____
2-5-2018	_____	2-11-2018	_____
2-6-2018	_____	2-12-2018	_____
3-1-2019	_____	3-7-2019	_____
3-2-2019	_____	3-8-2019	_____
3-3-2019	_____	3-9-2019	_____
3-4-2019	_____	3-10-2019	_____
3-5-2019	_____	3-11-2019	_____
3-6-2019	_____	3-12-2019	_____
4-1-2020	_____	4-7-2020	_____
4-2-2020	_____	4-8-2020	_____
4-3-2020	_____	4-9-2020	_____
4-4-2020	_____	4-10-2020	_____
4-5-2020	_____	4-11-2020	_____
4-6-2020	_____	4-12-2020	_____

If overlay grading templates are required for any exam booklets, place a " T " next to the quantity.

Element 3 can only be administered by Extra or Advanced class VEs.

Element 4 can only be administered by Extra class VEs.